

THE STATE OF TEXAS
THE COUNTY OF JEFFERSON
THE CITY OF BEVIL OAKS

Agenda Item 7.a.

RESOLUTION 2026-0219A

BE IT REMEMBERED that, at a meeting of the CITY COUNCIL OF THE CITY OF BEVIL OAKS, TEXAS, at which a quorum was present, held after proper notice according to law on: **February 19, 2026** on a motion made by Councilman Mannette and seconded by Councilman Merendino the following Resolution was duly adopted by vote of the City Councilpersons present and voting as follows:

	<u>Present</u>	<u>Vote (Y/N/A)</u>
Councilperson, Bud Merendino, Ward 1.	<u>✓</u>	<u>Y</u>
Councilperson, Roger Mannette, Ward 1.	<u>✓</u>	<u>Y</u>
Councilperson, Lonnie Clayton, Ward 2.	<u>X</u>	<u>A</u>
Councilperson, Jeff Thibodeaux, Ward 3.	<u>✓</u>	<u>Y</u>
Councilperson, Jim Wright, Ward 3.	<u>✓</u>	<u>Y</u>

WHEREAS, the City of Bevil Oaks regularly hosts and supports community events that promote civic engagement, community spirit, and public welfare; and

WHEREAS, timely procurement of goods, services, and supplies is often necessary for the successful execution of such community events; and

WHEREAS, the City Council desires to streamline minor expenditures related to City-sponsored community events while maintaining appropriate fiscal oversight and compliance with applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEVIL OAKS, TEXAS, THAT:

Section 1. Limited Spending Authority

The Mayor is hereby authorized to expend City funds in an amount not to exceed **Two Thousand Five Hundred Dollars (\$2,500.00) per single transaction**, without prior City Council approval, provided that:

1. Funds are available within the approved budget(s); and

2. Such expenditures comply with all applicable federal, state, and local laws, including **Chapter 252 of the Texas Local Government Code**.

Section 2. Use of City-Issued Credit Card

The City Council authorizes the Mayor to utilize the Mayor's City-issued credit card for **in-person purchases** when necessary in connection with **City Council-approved community events**. Authorized expenditures may include, but are not limited to, the purchase of goods, services, supplies, and other items from vendors directly related to the approved community event.

Section 3. Documentation and Reporting Requirements

Itemized receipts shall be obtained for all expenditures made pursuant to this resolution.

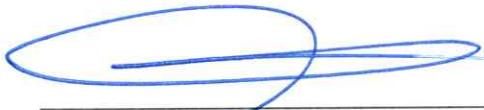
- A. Receipts and supporting documentation shall be submitted to the City Secretary and/or Office Manager **within five (5) business days** of the purchase, or by the next regular business day following the conclusion of the community event, whichever occurs later.
- B. All expenditures shall be properly **coded to the applicable budget line item** and shall clearly identify the related community event.
- C. A **summary report** of expenditures made under this authority shall be presented to the City Council at the next regular City Council meeting or included in the City's monthly financial report, for informational purposes only.
- D. Any expenditure determined to be noncompliant with this resolution or applicable law shall be **reimbursed to the City** by the Mayor.

Section 4. No Expansion of Authority

Nothing in this resolution shall be construed to authorize expenditures in excess of approved budgets, to circumvent procurement laws, or to approve any expenditure otherwise prohibited by law.

Section 5. Effective Date

This resolution shall take effect immediately upon adoption.



Mayor Cheri Mitchell

Attest:



City Secretary, Jeff Thibodeaux

PASSED AND APPROVED by the City Council of the City of Bevil Oaks, Texas, on this 19 day of February, 2026.