

City of Bevil Oaks, Texas
Floodplain Development
Permit Application

Permit #: _____

Received By: _____

Date Received: _____

Instructions: Complete all questions. If any item does not apply, indicate by placing "NA" in the blank area. Do NOT leave any area blank.

Section 1: Owner Information

Property Owner's Full Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Home Phone: _____

Cell Phone: _____

Email Address: _____

Is the owner a corporation or partnership?

Yes

No

If yes, please attach a letter on company stationery, signed by an authorized individual authorizing the applicant to file an application on behalf of the company

Section II: Application Information

Same as owner (if checked, skip to section 3)

Applicant's Full Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Home Phone: _____

Cell Phone: _____

Email Address: _____

Section III: Subject Property Information per JCAD

Physical Address of Property: _____

City: _____

State: _____ Zip: _____

Legal Description: _____

Lot #: _____ Block #: _____ Subdivision: _____

List of all roads which this property can be accessed: _____

Total Current Land Area: _____

Vicinity Map Attached?

 Yes No

All permits must provide a 9-1-1 Address for any property requesting a Floodplain Permit

Section IV: Proposed Development

Development of Land: (check all that are applicable)

<input type="checkbox"/> Clearing	<input type="checkbox"/> Fill	<input type="checkbox"/> Mining	<input type="checkbox"/> Drilling
<input type="checkbox"/> Grading	<input type="checkbox"/> Excavating (except for structural development checked above)		
<input type="checkbox"/> Watercourse Alteration (including dredging & channel modifications)			
<input type="checkbox"/> Road, street or bridge construction			
<input type="checkbox"/> Subdividing		Name of subdivision: _____	
<input type="checkbox"/> Construction of Utility		Type of Utility: _____	
<input type="checkbox"/> Other (please specify) _____			

Development of Structure(s): (Check all that are applicable)

<input type="checkbox"/> New Construction	<input type="checkbox"/> Relocation	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Repair
<input type="checkbox"/> Remodel	<input type="checkbox"/> Replacement	<input type="checkbox"/> Other _____

Structure Type: (check all that are applicable)

<input type="checkbox"/> Habitable Structure	Living Area (sqft): _____	# of bedrooms: _____
<input type="checkbox"/> Single Family Residence (1 family)		
<input type="checkbox"/> Multi-Family Residence (2-4 families)		
<input type="checkbox"/> Mobile/Manufactured Home	Located in Mobile Home Park	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Recreational Vehicle	Located in Mobile Home Park	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Commercial	Type: _____	
<input type="checkbox"/> Combined Use (Residential and Commercial)	Type: _____	
<input type="checkbox"/> Non-Residential	<input type="checkbox"/> Floodproofing	Type: _____

Floodproofing Certification Attached?

<input type="checkbox"/> Non-inhabitable			
<input type="checkbox"/> Garage			
<input type="checkbox"/> Storage Building			
<input type="checkbox"/> Barn			
<input type="checkbox"/> Other: _____			

Type of Foundation

<input type="checkbox"/> Building on Slab	
<input type="checkbox"/> Building on Piers, Piles, or Columns	
<input type="checkbox"/> Building by bringing in dirt/sand/other materials	
<input type="checkbox"/> Certification that this won't flood neighbors?	

Project Costs:

Estimated market value of the existing structure: \$ _____
Estimated cost of proposed project: \$ _____

The cost of the proposed construction equals or exceeds fifty percent (50%) of the market value of the existing structure, "Substantial Improvements/Substantial Damage" provisions shall apply. Contact the Floodplain Administrator before proceeding.

Section V: Engineering Study and Documentation/Consultants

Site Plan Attached? Yes No

Construction Plan Attached? Yes No

Certifications by engineers or architect attached? Yes No

Plan showing the extent of watercourse relocation and/or landform alterations? Yes No

Plans from engineer showing "No Rise" if in the floodway? Yes No

List of Professional Surveyor Used: (Must include name, address, phone#)

List of Professional Engineer Used: (Must include name, address, phone #)

List of Professional Contractor Used: (Must include name, address, phone #)

List of Any Other Professional Used: (Must include name, address, phone #)

All items must be completed and turned in before application can be considered. Minimum turn around time for any flooplain permit is 2-3 business days, but can take up to 10 business days once everything is complete.

Section VI: Owner/Applicant's Acknowledgement and Certification

By my signature below, I acknowledge that I have read and understand the following:

1. No work of any kind may start until a Floodplain Development Permits is issued by Bevil Oaks.
2. The Floodplain Permit may be revoked if any false statements are made in this application or its attachments.
3. The Floodplain Permit expires if work in accordance with this application is not commenced within 6 month of issuance or if the work is not completed within 12 months
4. If the Floodplain Permit expires or is revoked for any reason, all work must cease until a new permit is issued. The applicant will be required to submit a new application with any accompanying fees.
5. It shall be unlawfukl to use, occupy or permit the use or occpancy of any building, development, or premises, or any part thereof, hereafter created, erected, changed, converted, altered, or enlarged until the development is in complete compliance with the City of Bevil Oaks' ordinances. Upon completion, a certificate of occupancy will be issued stating such.
6. Applicant may need other permits to fulfill local, state and federal regulatory requirements. It is the applicant's responsibility to determine what permits are needed and to obtain these permits from the appropriate authorities.
7. Construction costs undertaken in accordance with this application are applicant's responsibility. Applicant is not permitted to erect permanent structures or signs on or over any portion of Bevil Oaks right-of-way or within established setbacks.
8. Applicant must construct the improvements in strict conformance with the plans and specifications submitted with this application and as approved by Bevil Oaks. Failure to do so will result in applicant being required to modify or reconstruct the improvements at applicant's cost.
9. Maintenance of improvements remain the applicant's responsibility, and the City retains the right to require any changes, maintenance, or repairs as necessary to protect life and property.

I hereby certify to the following:

1. I have carefully read the complete application and all its attachements and certify that all documents submitted are true and correct.
2. There is no outstanding tax liability to Jefferson County on the subject property.
3. The owner of the subject property, if different from the applicant, has authorized the submittal of this application.
4. As the owner of the subject property or a duly authorized applicant, I hereby grant permission to representatives of Bevil Oaks to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this application.
5. All machinery and/or equipment must be placed in accordance with current ordinances

Applicant Name

Applicant Signature

Date

Office Staff Name

Office Staff Signature

Date

Floodplain Administrator Name

Floodplain Administrator Signature

Date

City of Bevil Oaks, Texas

Action VII: Permit Determination

I have reviewed the floodplain permit application and determined that all items are included.

Yes No

I have reviewed the floodplain permit application and determined that the proposed activity in conformance with provisions of the local City ordinances, currently Ordinance # _____.

Yes No

If accordance with all regulations and all items included, a permit for beginning the proposed development will be issued. **Please note, if any changes are made, updates to this permit are immediately required. NO Exceptions.**

Permit is hereby Approved Denied

Floodplain Administrator Signature

Date

If permit application is denied, the Floodplain Administrator will provide written summary of any deficiencies and reasons for such denial. Applicant may revise and resubmit an application to the Floodplain Administrator or may request a hearing from the City Council.

Appeals Appealed to the City Council _____
 Council Meeting Date Assigned _____
 City Council Decision _____

*** Must be in attendance or the appeal will automatically be denied. ***

Reasons/Conditions: _____

Compliance Action

The local Floodplain Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law of damage prevention.

Inspections

Date: _____	Inspected By: _____	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail
Date: _____	Inspected By: _____	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail
Date: _____	Inspected By: _____	<input type="checkbox"/>	Pass	<input type="checkbox"/>	Fail

Notes: _____

Certificate of Occupancy Issued: _____

Floodplian Administrator Signature

Date