

ORDINANCE # 263

AN ORDINANCE ESTABLISHING AND DEFINING A PUBLIC MAINTENANCE DEPARTMENT OF THE CITY OF BEVIL OAKS, TEXAS AND DECLARING A SEVERABILITY CLAUSE; REPEALER; SAVINGS CLAUSE; AND EFFECTIVE DATE.

WHEREAS, the City of Bevil Oaks and its Municipal and Utilities departments both have significant ongoing repair, construction, maintenance and related obligations; and

WHEREAS, use of third-party contractors for Municipal and Utility departments is a significant source of budget resources; and

WHEREAS, the citizens of Bevil Oaks would benefit from the ongoing availability of City employees (part time or otherwise) to perform repair, construction, maintenance or related actions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEVIL OAKS, TEXAS:

SECTION 1 – ESTABLISHMENT:

This hereby establishes the City Public Maintenance Department, which shall operate as a departmental function of the City. The City Council shall procure for and have control of facilities, equipment and other apparatus as necessary for the operation of the Public Maintenance Department and shall prescribe rules and regulations for its operation.

SECTION 2. – OVERALL FUNCTIONS

The Public Maintenance Department shall be a combination of future proposed Building Department, Grounds Department and Maintenance Department.

SECTION 3. – ORGANIZATION

The Public Maintenance Department shall be an independent department of this city and shall conform with all other rules, regulations and policies of the City heretofore and hereafter adopted by the City Council.

Initially the Public Maintenance Department shall be organized as follows:

(A) Personnel:

- (1) Maintenance Laborer. – 2 part time or 1 full time – Expanded if needed

(B) Equipment:

- (1) All equipment will be assigned to the Public Maintenance Department.
- (2) Acquisition of new and additional equipment shall conform to the

rules and regulations and purchase policies of the city.

(C) Facilities:

- (1) The Public Maintenance Department shall be based at City Hall
- (2) Temporary office facilities and clerical support shall be provided by the City Clerks.

SECTION 4. – ILLUSTRATIVE SCOPE OF DUTIES

POSSIBLE JOBS TO INCLUDE BUT NOT LIMITED TO THE FOLLOWING:

1. Mowing, trimming city property and ditches.
2. Small pothole fill
3. General maintenance of city owned buildings and property
4. Replacing endpoints and/or water meters
5. Boarding up vacant home when proper steps are taken to allow this
6. Replacing street signs and post
7. Trash pickups on side of road
8. Other duties as identified

SECTION 5. - REPEALER AND SEVERABILITY

REPEALER: All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

SEVERABILITY: Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

SECTION 6. - EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

PASSED AND APPROVED this, 25 OF August, 2022, by a vote of 6 (ayes) to 0 (nays) to 2 (abstentions) of the City Council of Bevil Oaks, Texas.

CITY OF BEVIL OAKS, TEXAS

Barbara Emmons

Barbara Emmons, Mayor
City of Bevil Oaks, Texas

Doug Mullins

City Secretary, Doug Mullins
City of Bevil Oaks